

# Child Protection Removal at Birth Interagency Procedure

Responsible Groups:	Leeds Safeguarding Children Board LTHT Trust Wide Child Protection Steering Group
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## Consultation Process adopted in developing the policy

Title of Document	<b>Removal at Birth Interagency Procedures</b>
Document type	<b>Procedure</b>
New document	<b>No</b>
Revised document	<b>Yes</b>
If the document is revised what revisions were required and for what reasons e.g. changes in medical procedures or change in legislation	<b>Changes of titles of professionals. Updating of procedures. Addition of flowchart for midwives.</b>
Director Lead	<b>Jill Asbury</b>
List of persons/groups in developing policy	<b>Child Protection Named Nurse</b>
List of persons involved in consultation process	<b>LSCB Professional Practice Sub Group Midwifery Matron Leeds Teaching Hospitals Social Work Department</b>
Approved by: e.g. Negotiation Committee or Services Leads Meeting	<b>LTHT Trustwide Safeguarding Children Steering Group</b>
Have any risks been identified	<b>No</b>

**Removal At Birth**  
**Inter-Agency Procedures**

**1. Introduction**

When a decision has been reached to remove a child at birth following a multi agency assessment the following procedure must be followed by all agencies involved.

**2. Procedure**

- 2.1 Social Care must contact Leeds Teaching Hospitals Trust (LTHT) LTHT Safeguarding Children Team on **0113 3923937** as soon as possible once a decision to remove a baby at birth has been reached and a plan agreed.
- 2.2 It will be agreed during the telephone discussion between Social Care and LTHT Safeguarding Children Team or the Midwife if out of hours what the plan of removal is and agreed what actions will be taken and by whom.
- 2.3 The discussion between Social Care and LTHT Safeguarding Children Team will be take place between the relevant professionals via the telephone or face to face if required.
- 2.4 The discussion between Social Care and LTHT Safeguarding Children Team will formulate a plan in preparation for the birth. The plan will consider whether the baby will be removed immediately after birth or in the postnatal period and if the mother/ partner/ extended family are to have supervised/unsupervised contact with the child. **Please be aware LTHT staff will be unable to supervise contact.**
- 2.5 The plan will be confirmed in writing by Social Care.
- 2.6 The plan will include: Legal arrangements, feeding regimes feeding issues out of hours arrangements, emotional support for mother/parents.
- 2.7 LTHT Safeguarding Team will send a copy of the agreed plan or minutes of a face to face meeting via email / fax alert to the out of hours Emergency Duty Team (EDT)/ the Delivery Suites at LGI and SJUH. The team will also produce a Midwifery Alert which contains the information and disseminate this to all relevant midwifery clinical areas including community.

- 2.8 When the woman presents in labour or is admitted in preparation for delivery the admitting midwife on Delivery suite will check the file of Communication Forms for relevant details on the woman and notify the named Social Worker or Emergency Duty Team if out of office hours and LTHT Safeguarding Children Team (24hours a day/7 days a week) of the admission if the baby is for removal at birth.
- 2.9 Social Care will issue copies of the Court Orders and final plan to Safeguarding Children Department (in office hours), which will be disseminated as appropriate. Out of hours Social Care or the Police will ensure that they give delivery suite staff verbal confirmation that either an Emergency Protection Order or Police Protection Order has been obtained, but no action can be taken by LTHT staff until a copy of the order has been received. Whilst, staff are awaiting a copy of the order if there is an attempt to remove the baby from the hospital the police must be contacted to attend immediately.
- 2.10 LTHT midwifery staff must follow the 'Flowchart for Removal of a Baby at Birth' (July 2010) in all instances of removal of a baby, see Appendix 1.

Regular communication between Social Worker or Team Manager and Safeguarding Children Named Nurse / Nurse Advisor will ensure that all staff from both agencies will be fully briefed about any changes in circumstances.

If communication has to take place outside of office hours, EDT can liaise with the midwives on the ante/postnatal ward or Delivery Suite. These midwives will then be responsible for ensuring the Safeguarding Children Named Nurse / Nurse Advisor and Social Worker or Team Managers are informed.

## **Contact Details**

Children and Young People Social Care  
Merrion House  
Leeds  
LS2 8 QB

Telephone:

Merrion House: 0113 2478652

Call Centre: 0113 222 4403

Emergency Duty Team: 0113 2409536

Leeds Teaching Hospitals Trust Safeguarding Children Team  
Room 29, Floor C  
Nurses Home  
Leeds General Infirmary  
Calverley Street  
Leeds  
LS1 3EX

Telephone:

LTHT Safeguarding Team : 0113 3923937

Mobile:

Fax: 0113 3923925

Community Midwifery Office:

Telephone: 0113 3059016

Leeds General Infirmary Delivery Suite:

Telephone: 0113 3923830

St James's University Hospital: Delivery Suite:

Telephone: 0113 2065372

### FLOWCHART FOR REMOVAL OF A BABY AT BIRTH

