

LSCB Policies and Procedures Joint Framework for Dissemination and Implementation

Policy / Procedure

Name of Policy / Procedure	Guidance on the interface between Children's Services Front Door and Early Help activity (including Common Assessment Framework CAF)
Date of Publication	February 2015
Review Date	January 2016
JFDI Level	Level 2 – all Partner Agencies and Clusters

Dissemination and Implementation

Agencies are requested to undertake the following in order to ensure the implementation of this policy:

LSCB	<ul style="list-style-type: none"> • Place on LSCB Website – Policies & Procedures & Latest News • Include within LSCB Bulletin February '15 - policy section • Send to LSCB Partner Agencies (Board Members) and Clusters (Cluster Managers) for information • Update relevant training and send to LSCB Training Pool for reference (Learning and Development Subgroup)
All Partner Agencies and Clusters	<ul style="list-style-type: none"> • Disseminate process to all staff via appropriate communication channels • Place within own websites / link across to LSCB website • Update in-house policies and procedures to reflect protocol • Update in-house training to reflect protocol

Signed



Chair of LSCB



Chair of P&P Subgroup

2nd February 2015

Date