



# Leeds Safeguarding Children Board

## Monday 22 November 2010 – Leeds Met University Rose Bowl

### Present

Jane Held	Chair of LSCB
Philomena Corrigan	Director of Commissioning, NHS Leeds (vice chair)
Nigel Richardson	Director of Children's Services
Cllr Judith Blake	Executive Lead Member for Children's Services
Sal Tariq	Assistant Chief Officer, Children and Young People's Social Care for Jackie Wilson
Chief Supt Richard Jackson	Divisional Commander, West Yorkshire Police
Kevin Ball	Operations Manager (West Yorkshire Probation)
Maggie Smith	Deputy Head of Service, Leeds Youth Offending Service
Dennis Holmes	Adult Safeguarding Board, Adult Social Care
Dr Chris Buller	Named Psychiatrist, Leeds Partnership Foundation Trust
Sam Prince	Acting Managing Director, NHS Leeds Community Health Care
Diane Hampshire	Head of Safeguarding Service, NHS Leeds (professional advisor)
Martin Fleetwood	Chair of Headteacher Forum, Temple Moor High School
Steve Boorman	Section Head Social Care, Legal Services (Professional Advisor)
Amanda Thomas	Medical Director, NHS Leeds Community Healthcare
Sharon Yellin	Chair of CDOP, NHS Leeds
Jill Asbury	Divisional Nurse Manager, Leeds Teaching Hospitals
Bridget Emery	Environment and Neighbourhoods
Dr Chris Hobbs	Designated Doctor (safeguarding)
Angela Maguire	Assistant Director, NSPCC
Barry Graham	Chief Executive, Browning House (Chair Third Section Reference Group)

### In attendance

Deborah Lightfoot	Interim head of Safeguarding and Review
David Dickinson	Deputy Director, Education Leeds
Martyn Stenton	Governance and Partnerships Lead, Children's Services
Bryan Gocke	LSCB manager
Sheila Hall	Deputy LSCB manager
Rebecca Suaznabar	DCSU (minutes)

### Apologies

Sally Threlfall	Chief Officer, Early Years and Integrated Youth Support
Sally Boulton	Chair of Primary Headteacher Forum, Haigh Road Infant
Gillian Mayfield	Head of Business Development, Community Safety
Jackie Wilson	Chief Officer, Children and Young People's Social Care
Mick Mills	Head of Residence, Wetherby Young Offenders Institute

### Item

#### 1.0 Welcome and introductions

1.1 Jane Held welcomed everyone to the meeting, and introduced Nigel Richardson, the new Director

of Children's Services and Barry Graham the new chair of the Third Sector Reference Group.

**2.0 Minutes of the last meeting on 16 September July 2010**

The minutes were agreed as a true and accurate record with the following amendments.  
Angela Maguire was present at the meeting.

2.1 In future Jane Held proposed that an action tracker accompany the minutes of the Board to capture key actions from Board members and partners. All agreed with this proposal.

**3.0 Key points from the Executive group**

3.1 The Board noted the minutes and summary paper from the Executive group.

**4.0 Key points from subgroups**

4.1 The Board noted the summary paper from the subgroups.

**5.0 Proposals for an integrated safeguarding unit**

5.1 Deborah Lightfoot explained the background of the proposals for an integrated safeguarding unit, which respond to the announced inspection of children's services, the improvement notice, the improvement plan and the review of Children's Services. The paper sets out the beginning of the process of change and is the first step in a wider process of integration on a wider basis.

5.2 Philomena Corrigan asked what was meant in section 32 of the report about 'combined efficiencies'. Deborah explained that currently work has been done to look at the processes and procedures for the ISU and the current LSCB team and broad similarities between the admin support has been identified. The efficiencies would be in providing an integrated back office support. Philomena asked if the paper could be more explicit in showing what the financial costings and savings would be of the integration of the teams.

5.3 Sharon Yellin said that whilst she welcomed the direction of the paper she has concern over the independence and ability to challenge senior officers who support the LSCB if the teams and line management structures are integrated Nigel Richardson explained that the duty to safeguard rests on everyone, and that transparency is crucial if the LSCB is to have an independent voice.

5.4 Cllr Blake acknowledged the journey that the Board has been on so far. She said that it seemed the last meeting was a turning point, and the culture is one where concerns can be shared, and members can be open and honest. This is at the core of what is going in within Children's Services.

5.5 Diane Hampshire explained that the direction of the paper feels right, but it would be good to know what the health input would be, and what the end result looks like.

5.6 The Board agreed with the direction of travel but requested that more detail be added to the paper, included some success criteria and test models including other partners.

5.7 Action  
Deborah Lightfoot to bring back paper to next meeting to include more detail and success criteria and test models.

## 6.0 Budget Setting

6.1 The LSCB is currently funded by partner contributions, LCC 40%, PCT 40%, other partners 20%. Each year the budget is based on the current staffing structure and anticipated need for services for the year and balanced to the planned level of partner contributions.

6.2 Philomena Corrigan raised concerns that the paper does not show what the current expenditure of the LSCB is, or what is needed in the future. Jane Held explained that this is a starter for ten. She proposed that Deborah Lightfoot and Bryan Gocke work with partners on developing and costing ISU models. She further asked that each partner identifies exactly what it is currently spending on the LSCB currently (Including staff time). She suggested we did a zero base budget exercise, and build the budget up to meet our needs and available resources. She further proposed that as a second step, once the budget for the LSCB is set for 2011 that partners identify what they are spending on safeguarding overall as part of our strategic planning process. Jane said that once we understand the full picture of what all partners are spending on safeguarding then it will be easier to see if we are getting the best outcomes. It was acknowledged that this was a big piece of work and that the immediate focus should be on proposing and agreeing the LSCB budget for 2011/12.

## 6.3 Action

Deborah Lightfoot and Bryan Gocke to work with partner agencies to identify the LSCB budget for 2011/12. An outline to be brought to the LSCB meeting in January 2011, with final agreement to be reached at the March meeting

## 7.0 Participation

7.1 In 2009-10 work was undertaken to involve young people in the work of the LSCB. Two phases of the participation programme have been undertaken to seek views and consider how to develop the strategy further. Whilst the views of these young people are not representative of all young people they are still important and the report outlines the findings of the sessions.

7.2 Deborah Lightfoot informed the board that through the Children's Services Improvement Plan, they have been looking at the issue of child protection processes. Until recently it was not policy to invite young people to conferences or reviews. This has now be changed, but the culture is not fully there yet. Deborah is doing work to review best practice of participation of young people in child protection processes. She has been talking to Til Wright in Education Leeds about the role of schools as part of the consistent approach to child protection processes and the information we give to young people.

7.3 The Board agreed that it is important that the views of children and young people are central to what they do. Jane Held advised that the Board focus on one part of participation – child protection, and the involvement of children in child protection processes, especially, initially, case conferences – and look to the Children's Trust Board for work on wider participation.

## 7.4 Action

Jane Held to include in report to Children's Trust Board

## 8.0 Performance Report

- 8.1 David Ashcroft is working as consultant for the LSCB support team to look at the longer term performance framework. Helen Rowland from health has also been supporting the team to add extra capacity.
- 8.2 A Performance Report was received providing a suggested approach to developing a performance framework and providing information about and assessment of key aspects of child protection and looked after children processes, along with CAF activity.
- 8.3 Richard Jackson welcomed section 5.3 of the report which stated that it is intended to add information on domestic violence and parental substance misuse to the performance reports for 2010/11.
- 8.4 Nigel Richardson explained that the challenge for the Board now is to own the data. The Board agreed that the report was very helpful in displaying the context and data clearly.
- 8.5 The Board discussed the child protection conference indicator.
- 8.6 Dennis Holmes informed the Board that in adult social care they use independent case file audits in order to show if indicators are making a difference. They look at where the target was not met and whether activity has made a difference to that person.
- 8.7 The Board agreed that there was more confidence around the table that a clear set of data was available and that represented progress towards a full performance framework. It was also noted that the available data identified that improvements in performance in key areas were evident. Thanks were offered to the subgroup and everyone involved in putting together the data and report for the Board.
- 8.8 The Board agreed with the process set out in the report to develop a performance framework and considered the implications of the analysis of current performance information.
- 8.9 A Performance development day is taking place on the 16 December and is open to all members of the Board.

## 9.0 LSCB structure

- 9.1 Following the September Board meeting where the LSCB sub group terms of reference were reviewed, Jane Held wrote to all partner agencies to request that they consider whether representation on the subgroups have the appropriate seniority and skill set to appropriately fulfil the functions.
- 9.2 It was suggested that the membership of the Performance Management subgroup be reviewed in January, all agreed with this proposal.
- 9.3 The Board agreed with revised membership of the subgroups. Board members to forward any remaining nominations. Jane Held stressed that any changes to terms of reference to subgroups or membership changes need to come through the Board.

9.4 Representatives to take forward plans for area safeguarding groups to be considered at the next Executive Meeting on 17 December, where nominations from council, NHS and Police will be brought forward.

9.5 Action

Performance management subgroup membership to be reviewed in January

**10.0 Serious Case Reviews**

10.1 The SCR for Child U was submitted to Ofsted on 15 October. The exec report had previously been circulated to the Board. The policy and procedures sub group is working on how best to share findings and lessons learnt from SCRs.

10.2 Child N – was returned from Ofsted in July with a 'good' evaluation, and is in the process of being uploaded onto the LSCB website. The Exec group made the decision for a 'reactive' media strategy, and a statement is in place from the chair should enquiries come in. The team is in the process of contacting the parents to inform them of the findings.

10.3 Jane Held informed the Board of two significant SCRs that will be needing high level multi agency management in the future.

**11.0 Date of next meeting, Friday 21 January, 9-12**