

Leeds Children's Safeguarding Board

Minutes of the meeting held on 19 July 2010 at Leeds City Museum

Present

Sandie Keene	Interim Chair, LSCB
Jane Held	Independent Chair of LSCB
Eleanor Brazil	Director of Children's Services
Deborah Lightfoot	Interim head of Safeguarding and Review
Bryan Gocke	LSCB manager
Jackie Wilson	Chief Officer, Children and Young People's Social Care
Philomena Corrigan	Director of Commissioning, NHS Leeds
Jill Asbury	Divisional Nurse Manager, Leeds Teaching Hospitals
Chief Supt Gerry Broadbent	Divisional Commander, West Yorkshire Police
Mick Mills	Head of Residence and Safeguards, Wetherby Young Offenders Institute
Kevin Ball	Operations Manager (West Yorkshire Probation)
Maggie Smith	Deputy Head of Service, Leeds Youth Offending Service
Dennis Holmes	Adult Social Care
Dr Chris Buller	Named Psychiatrist, Leeds Partnership Foundation Trust
Diane Hampshire	Head of Safeguarding Service, NHS Leeds (professional advisor)
Martin Fleetwood	Chair of Headteacher Forum, Temple Moor High School
Sally Boulton	Chair of Primary Headteacher Forum, Haigh Road Infant
Sally Threlfall	Chief Officer, Early Years and Integrated Youth Support
David Dickinson	Deputy Director, Education Leeds
Steve Boorman	Section Head Social Care, Legal Services (Professional Advisor)
Sharon Yellin	Chair of CDOP, NHS Leeds
Nicola Engel	Head of Policy and Performance, Children's Services
Rebecca Suaznabar	DCSU (minutes)

Apologies

Sam Prince	Acting Manager Director, NHS Leeds Community Health Care
Admandip Johal CAFCASS	Service Manager,
Angela Maguire	Assistant Director, NSPCC
Dr Chris Hobbs	Designated doctor (Safeguarding)

Item

- 1.0 **Welcome and introductions (Sandie Keene)**
 - 1.1 The chair welcomed all present to the meeting and introduced Jane Held, the new independent chair of the Leeds Children's Safeguarding Board.
- 2.0 **Minutes of the last meeting on 27 April 2010**
 - 2.1 The minutes were agreed as a true and accurate record with the following matters arising.

- 2.2 Item 3.1 – Child Exploitation Task Group, feedback should be received before the next meeting.
- 2.3 Item 3.2 – CYP participation proposal, feedback will be given at the next meeting
- 2.4 **Action**
Bryan Gocke to provide feedback at the next meeting.
- 3.0 Feedback from the Executive meeting on 22/06/2010**
- 3.1 The minutes from the Executive meeting were noted.
- 3.2 The Executive group have agreed to continue funding for the Think Family joint working protocol. A launch event will take place on 20 July 2010
- 3.3 The Board agreed with the proposal for Philomena Corrigan to act as vice chair of the LSCB.
- 4.0 Issues from sub/task/area groups**
- 4.1 A report from Bryan Gocke was tabled. The three sub groups have now met and work has been progressed around terms of reference and membership details for these groups.
- 4.2 The performance management sub group recommended to the board to revisit a RAG rating for the business plan.
- 4.3 It was highlighted from the policy and procedures sub group that there will be challenges to be faced in light of the change in guidance from the DFE around publication of SCR overview reports.
- 4.4 The Board agreed to receive a report at each board meeting summarising the sub groups, this should include recommendations or decisions made rather than an over view of discussions.
- 4.5 **Action**
Bryan Gocke to provide an overview report from subgroups for the next meeting.
- 5.0 Serious Case Reviews**
- 5.1 The Overview Report and Executive summary re Child S has been to the Executive Meeting and was accepted. This has now been submitted to Ofsted. The Board were asked to accept the SCR and the recommendations.
- 5.2 The Board accepted the SCR and recommendations for Child S.
- 5.3 The recommendation around developing agency protocols that address how the needs of children with disabilities are assessed and met on the rare occasions when the children do not attend appointments, to go to Policy and Procedure sub group.

- 5.4 The audit of good practice and multi-agency record kept to go to Performance Management sub group.
- 5.5 Sandie Keene highlighted that a number of the recommendations from the SCR are going to subgroups, and it is therefore vital that the appropriate partners are represented.
- 5.6 Sheila Hall gave some background onto the SCR for Child R. It was endorsed by the previous LSCB in September 2009 and was evaluated as 'good' by Ofsted. The Executive Summary and Action Plan will be uploaded to the LSCB website (target date 26 July) following a meeting with the mother of Child R. The Executive Group have agreed for a reactive media strategy. There may be a request for postponement due to the anniversary of the death of Child R in August.
- 5.7 The decision of the final date to publish will be agreed in consultation with Jane Held and Eleanor Brazil.
- 5.8 **Action**
Ofsted letter re Child R to be circulated to Board members.
- 6.0 LSCB Business Plan 2009/10**
- 6.1 Discussions had already taken place in the development session around a change of approach to the business plan.
- 6.2 Jackie Wilson suggested that the subgroup chairs engage in discussions around the business plan to accelerate the pace.
- 6.3 **Action**
Subgroup chairs, Jane Held, Deborah Lightfoot and Bryan Gocke to meet to consider how to deliver the 2009/10 business plan
- 7.0 Performance Management Framework**
- 7.1 The Board discussed the current indicators, and what information they would like to be included. One approach suggested was to look at the pathway of safeguarding and identify indicators at each point. More information around child protection plans and child protection conferences was requested, along with benchmarking against other local authorities to provide comparator analysis.
- 7.2 Jane Held suggest to the Board that a definitive data set is needed so it can begin to measure and build on the measures.
- 7.3 The Board requested that an analysis sheet accompany the data at the next meeting so that it is easier to identify what the data is saying.
- 7.4 **Action**
Nicola Engle to feedback to performance management lead, and provide an analysis sheet to accompany the data for the next meeting.

8.0 Updated Governance Document

8.1 The document has been updated and is in line with the Children's Trust Board governance arrangements.

8.2 Deborah Lightfoot queried section 10.5, right to veto and whether this was necessary given there is a separate dispute resolution arrangement.

8.3 It was suggested that the governance document is a good opportunity to include information around partner responsibility around SCR follow through and processes.

8.4 The Board requested that information be added to the document around the 'vision' of the LSCB.

8.5 There was discussion around the frequency of meetings and volume of papers received. It was requested that papers be more concise. There are six meetings scheduled for this year.

8.6 Action

Deborah Lightfoot to feedback to Martyn Stenton and clarify if the 'right to veto' section is needed, add section around SCR responsibility, and add information on the 'vision' of the LSCB.

8.7 Chief officers to sign of governance document once amends made.

8.8 Future reports to the Board to be more concise.

9.0 AOB

9.1 Eleanor Brazil thanked Sandie Keene on behalf of the Board for standing in as interim chair of the LSCB as well as interim Director of Children's Services.

10.0 Date of next meeting

Thursday 16 September 2010, 9-12pm, venue TBC