

PATHWAY (2) FOR ARRANGING TRANSFER OF INFORMATION AND FOLLOW UP BY LEEDS COMMUNITY HEALTHCARE (LCH) FOR LEEDS CHILDREN WHO HAVE HAD FORENSIC SEXUAL ABUSE MEDICALS PERFORMED

Shaw Cross

Child has had forensic medical examination for sexual abuse at Shaw Cross performed by SERCO FME out of hours.

And:

- i) Child is aged under 15 years, or 15-18 years with added vulnerability (eg PLD, physical disabilities, known to CYPSC, Looked After, trafficked, exploited or other safeguarding concerns
- ii) Child is registered with a Leeds GP, or permanent address is within the Leeds boundary but is not registered to a GP

Children from non-Leeds PCT areas should be referred back to their own PCT Paediatric Service for follow up.

LTHT

Child has forensic medical examination for sexual abuse performed by SERCO FME out of hours at LTHT because child needed urgent surgery or hospital admission.

And:

Child meets criteria i) and ii) above

URGENCY OF FOLLOW UP

All referrals to LCH for follow up should have a clear indication of urgency as follows:

Less than 24 hours:

Children needing urgent medical treatment or investigation.

Notes:

Children requiring post-exposure prophylaxis for HIV (PEPSE) should be referred via A&E to obtain a starter pack.

Post coital contraception for any child who is pubertal should be administered by SERCO, and does not require urgent referral for follow-up.

Less than 7 days:

Children with acute injuries which need to heal and to be checked.

Less than 2 weeks

Non urgent/other follow up

TRANSFER OF RECORDS AND PHOTOGRAPHS

- It is the responsibility of the Police Investigating Officer to collect and hand deliver the “transfer package” to the receptionist, with a declaration, to be signed on receipt, that the material is not to be copied or shared with 3rd parties without permission.
- The “transfer package” will be delivered to Community Paediatrics at St James’s Hospital on the next working day.
- The “transfer package” will consist of:
 - a completed referral form
 - a copy of the handwritten records
 - a copy of the DVD
- The transfer of sensitive images requires hand delivery. Photographs are required for follow up in order to ascertain healing or changes to signs.
- SERCO will record the whole colposcopic examination using the DVD in the colposcope. SERCO will retain the master disc.

LCH
Community
Paediatrics
arranges
appropriate
follow up

